



Benburb Football Club

Constitution

1. Name:

Benburb Football Club.

2. Objective:

The objective of our Club is to promote the enjoyment of football for children and youths, both boys, girls and adults, through the playing of: ,7 and 11 a side games ,in an environment that fosters fair play and participation for all, irrespective of race, ethnic background, colour or religion and shall encourage co-operation, respect for others, loyalty, acceptance of rules and decisions, personal responsibility, self-discipline and the need for teamwork, built around sporting integrity. Safety issues will be paramount at all times [see Point 8 below].

The Club will endeavour to promote these values and will work closely with any other allied professions or agencies that have similar aims. The Club and each Youth Team will be full members of the Scottish Youth Football Association or the Scottish Women`s Football Association. All designated adult teams will be full members of respective National Association. All teams will play within their respective Development Association or in an appropriate Association agreed by the Club Executive.

3. Membership:

1. Membership will be open to all interested parties who wish to participate in the promotion of the 7, or 11 a side game and uphold the objectives of the Benburb Football Club.

2. The main criteria for membership is a willingness to uphold the

spirit of the game in the best interests and safety of the children / youths and adults involved.

3. The Club seeks to attract Coaches and other Volunteers who have the Children's' best interests at heart and who are committed to the core objectives of Benburb Football Club. It will be incumbent upon the Team Coaches to have completed the appropriate SFA Coaching Certificate and First Aid courses. First aid material, as prescribed in the Basic First Aid module, must be available at each activity session.

4. All Coaches and other Volunteers will undertake all necessary Disclosure Scotland vetting.

4 Management:

- 1. The Responsible Officials of Benburb Football Club shall have the power to deal with all matters affecting the administration, development and general well-being of the Club. Executive Meetings will generally be held Quarterly but the Club Secretary will have the authority to convene meetings as required.**
- 2. The meetings will require attendance by the Responsible Officials.**
- 3. The Responsible Officials of the club will consist of the Executive, being the Club President, Club Secretary, Club Treasurer, Safeguarding Officer ,Head of Youth Development, Girls Representative and Sunday Club Representative.The Club Secretary and Treasurer will be appointed at AGM for one year and be available for re –election.**
- 4. Reporting to and working with the Executive is a Committee made up of representatives from Club Members with specific responsibilities as directed by the Executive.**

5 Finances:

The Club Treasurer will have overall responsibility for all matters relating to Club Finances and will present a statement of accounts at each AGM. Those accounts will be audited by an independent and qualified person, as approved at an appropriate Executive Meeting.

Each Team will have overall responsibility for all matters relating to Team Accounts and will present an audited annual statement of accounts to the Club Treasurer one month before each AGM.

6 Annual General Meeting:

This will be held annually in November on a date and at a time fixed by the Executive. Any changes to the Constitution must comply with Point 7 below. All adult members present will have a single vote on all issues. The Order of Business will be:

- A] Minutes of previous AGM**
- B] President Annual Report**
- C] Treasurer Annual Report**
- D] Secretary Annual Report**
- E] Development Report.**
- F] Amendments to Constitution**
- G] Election of Secretary and Treasurer**
- H] Other competent business**

7 EGM and Amendments to the Constitution:

Notice of calling an EGM for whatever reason must be notified to members in writing 14 days prior to the date of the EGM, specifying the reason for the meeting.

Any alterations to the Constitution must be given in writing to the Club Secretary 14 days prior to AGM or EGM meeting convened for that purpose.

8 Player Protection:

The Club will at all times place the safety of the children above all and any considerations and will comply with current SYFA Rules and Guidelines. All Coaches and helpers will undergo the Disclosure Scotland process and must inform the Executive of any resultant issues. Each Team will have a Player Protection Officer; preferably not a coach. Any issues or specific problems should be reported to the PPO and then the Club Safeguarding Officer as required. The BFC Disciplinary Code applies to all activities.

9 Equipment:

All equipment in possession of any Team, however purchased or sponsored is the property of the Club. Any Team leaving the Club, for any reason, will return all equipment to the Club.

10 Trips:

Each Team will have full authority and responsibility for all trips in UK or Abroad. SYFA permissions, Insurance requirements and Safety Information Sheets must be obtained beforehand.

11 Dissolution of the Club:

In the event of the dissolution of the Club, a Special General Meeting will be held to dissolve formally the Club. Notice of this meeting and the purpose for which it has been called shall be notified to all Members 21 days before the date of the meeting.

Any assets remaining after satisfaction of debts and liabilities, including on loan or advanced, shall not be paid to or distributed among the members of the Club, but shall be given or transferred to a recognised charitable body or bodies having similar aims and objectives of the Club.

12 Constitution:

This will be copied before each AGM to all Teams and to any new Team on the occasion of them joining the Club.

Benburb Football Club, November 2025